



Carbon Reduction Plan

Onepoint Consulting Limited
100 Villiers Road
London NW2 5PJ
+44 (0)20 3198 6699
onepointltd.com

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1. Executive summary

Onepoint is fully committed to achieving Net Zero greenhouse gas (GHG) emissions by 2050. This Carbon Reduction Plan (CRP) outlines our 2023 baseline year, establishes clear emission reduction targets across defined timeframes, and details the strategic actions we will undertake to meet, and potentially exceed, our Net Zero objective.

Our approach aligns with our commitments under the SME Climate Hub, ensuring full transparency and accountability. We are dedicated to fostering strong internal engagement with the CRP across all levels of the organisation.

As an IT consultancy and delivery firm operating without a permanent vehicle fleet and within a serviced office environment, Onepoint already maintains a relatively low carbon footprint. We will continue to drive reductions through a combination of operational optimisation and behavioural change.

While our formal target is to reach Net Zero by 2050, we recognise the potential to achieve this milestone sooner.

2. Meeting the reporting requirements

This Carbon Reduction Plan has been developed in compliance with Procurement Policy Note (PPN) 06/21, issued by the Cabinet Office in June 2021. It is reviewed and updated annually.

3. Commitment to achieving Net Zero

Scope 1 and 2 - Onepoint has offices in London and Manchester, both of which are serviced by third parties. We will work with the third parties to ascertain and apportion our share of gas and electricity.

We do not own a fleet of vehicles.

4. Carbon footprint methodology

4.1 Data collection

Data is collected from different sources. Where data is readily available it is fed in to the calculator. In absence of data we make an informed guess using tools like google maps and ChatGPT.

1. For London – The building management apportions gas and electric of the whole building based on square footage of our offices in KWH.
2. For Manchester – The building management provides the gas and electric consumption for our specific suite in KWH.
3. Data from accounting team is obtained for hotel stays and business travel.
4. The data for employee commute is calculated with the help of HR team data. Google Maps and ChatGPT are used to obtain journey in kms.
5. Data for the reporting year is collated in a central sheet.
6. A validation step with a secondary review of data is performed.
7. Data is fed to the SMEClimateHub calculator to obtain emissions for scope 1, 2 and 3 metric tons CO₂e.

5. Baseline carbon emission

In 2023, we baselined our carbon footprint and published this report through SMEClimateHub.

Onepoint has two offices in the UK (London and Manchester). Our wholly owned subsidiary in India is a separate legal entity and will report its carbon footprint according to local governing bodies.

For the baseline year 2023, Onepoint has reported on Scope 1 and 2. From 2024, we aim to include scope 3 data to calculate the total carbon footprint.

Total energy consumption *: 51808 kWh

5.1 Scope 1 emissions

The below is an aggregated emission across London and Manchester with a total headcount of 21. 3.568 metric tons CO₂e

5.2 Scope 2 emissions

Below is an aggregated emission across London and Manchester with a total headcount of 21. 6.864 metric tons CO₂e

5.3 Total emission (Scope 1 and 2)

10.432 metric tons CO₂e

5.4 Scope 3 emissions

For 2023, as an SME, Scope 3 emissions were not mandated and not tracked.

For the year 2024 onward, we will collect data for Scope 3, which will predominantly include business travel and hotel stays. We have started to examine our data from travel to better understand if, where and how carbon reductions can be made and report on Scope 3.

6. Current Emissions Reporting

Table 1: Reporting Year – 2024

Emissions	Total (tCO2e)
Scope 1	4.166 metric tons CO2e
Scope 2	5.693 metric tons CO2e

Emissions	Total (tCO2e)
Scope 3 (Included Sources)	104.211 metric tons CO2e (Business travel, employee commute data)
Total Emission	114.07 metric tons CO2e

7. Emission reduction targets

We have aligned our goals to the UN sustainability development climate action goal through the SMEClimate hub, namely:

Net zero target year: 2050 Base year *: 2023

2024 - 2025: Commence tracking Scope 3 emissions as much as possible and report on the same via SMEClimate hub.

Near-term target *: 50% of intensity scope 1+2 emission reduction from my base year by 2030. Reduce Scope 1 and 2 emissions to 5.216 metric tons CO2e.

2050: Net Zero

8. Carbon reduction projects

Plans and actions taken to reduce scope 1 & 2 emissions.

8.1 Energy and resource efficiency

- Encourage staff to reduce electricity consumption at both the London and Manchester offices. Implement energy-saving measures such as turning off lights when natural light is sufficient, and switching off computers, lights, heating, and sockets when not in use.
- Recommend sourcing electricity from renewable energy sources in collaboration with the landlord.
- Promote water efficiency and encourage staff to use original containers for lunch and avoid food waste.
- Explore options to compost leftover food with private companies, as the council does not collect food waste separately, while the landlord reviews options for food caddy collection in Brent.

8.2 Waste reduction and recycling

- Promote recycling efforts by encouraging the use of separate waste and recycling bins. Recycle toner cartridges and other office materials.
- Reduce paper usage with a goal of becoming 100% paperless, only printing when absolutely necessary, and ensuring double-sided printing and minimal colour use.
- Reduce plastic usage by minimising the purchase of plastic items and opting for sustainable alternatives wherever possible. Encourage the use of reusable items such as cups, cutlery, and crockery.
- Advocate for purchasing refurbished products and materials from ethical and local suppliers.

8.3 Ethical and green practices

- Encourage employees to invest in green pensions and transition to ethical banking.
- Support sustainable shopping by reducing consumption, reusing items (including stationery), and following a purchasing approval process.
- Promote a vegetarian workspace and encourage a plant-based diet to reduce environmental impact.

8.4 Commuting and travel

- Encourage staff to use public transport, carpool, or opt for eco-friendly commuting options where possible.

8.5 Infrastructure and technology

- Investigate the use of an optimised, eco-friendly cloud infrastructure to support business operations sustainably.

8.6 Waste disposal and recycling

- Use provided containers for disposing of used batteries and ensure the appropriate disposal of recyclable and non-recyclable waste.

The above will be achieved through policy updates, staff awareness sessions/communications and posters reminding employees of our goals.

Challenges

- Reducing scope 3 emissions with an offshore office.
- Travel Exchange (loyalty scheme) is an employee benefit that involves a definite air travel.
- Limited control over overall energy use in shared buildings as our data is apportioned based on office area.
- Reducing emissions from business travel.
- Balancing emission reductions with business growth.
- Complexities in managing supply chain emissions - Limited influence over suppliers.

9. Leadership

The Director of Operations and Project Delivery is responsible for sustainability, including reviewing the Responsible Business Strategy, Climate Commitment Action Plan, Living Wages Employer, Good Business Charter, and Carbon Reduction Plan.

The Executive Board has given, and will continue to give, its full support to this Carbon Reduction programme and the team required to achieve Net Zero ambitions. The Executive Board will lead by example, including regular updates from the ESG/Sustainability team in quarterly and other executive-level meetings. The Net Zero team will continue to have Exec-level support, helping to push for and then implement changes, along with arranging for specific sub-project funding if and when needed.

10. Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and the associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard [1] and use the appropriate Government emission conversion factors for greenhouse gas company reporting [2].

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions has been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard [3].

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of Onepoint Consulting Limited



Sangeetha Viswanathan

Director of Project Delivery and Operations

Date: 06 May 2025